

# SAEP

## ANNUAL REPORT 2020

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We lost a number of long standing supporters of SAEP over the past year including **Dr Stuart Saunders, Tessa Welch, Rosemary Keen and Shelley Simonzs.** This report is dedicated to their memory, in thanks for their generous contributions.

## SAEP and the Independent Code of Governance



SAEP's Board of Directors and Staff have signed the Independent Code of Governance for Non-Profits in South Africa. The Code lays out a set of principles, values and responsibilities to guide and inform the way in which non-profit organisations are managed and conduct their affairs.



## Our Vision

A generation of motivated South African youth, equipped with education and life skills to maximise their potential and contribute to society.



## Our Mission

Prepare and motivate children and youth from under-resourced communities to thrive through education, life skills and psycho-social support.



## Values



Ubuntu



Community  
Service



Responsive  
Innovation



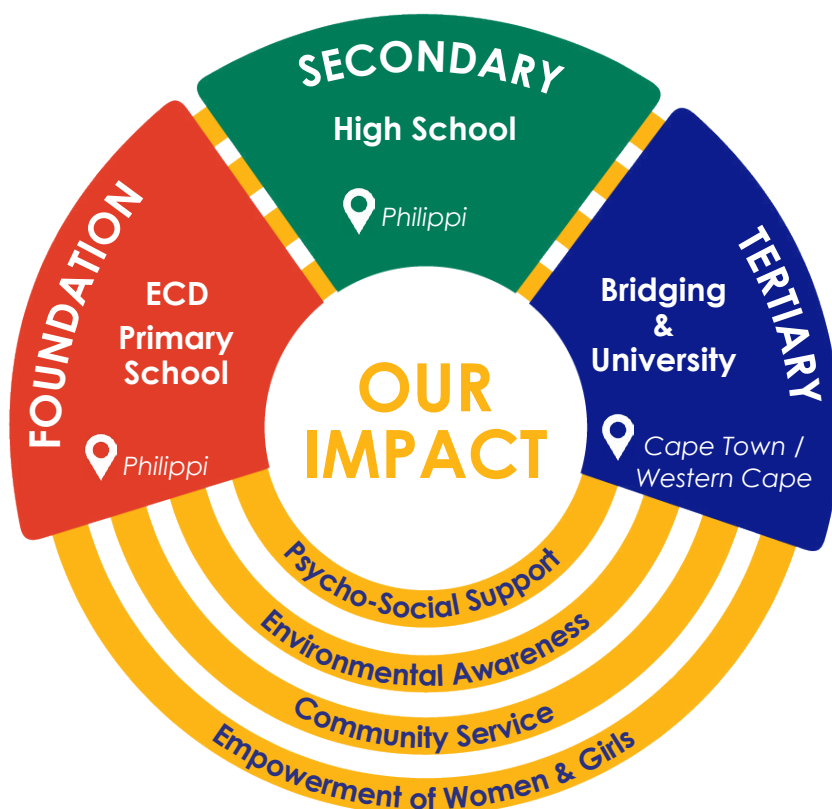
Equality



Environmental  
Responsibility



Nurturing  
Growth





# Chairperson's *letter*

This Annual Report looks back at 2020, the year when “change” became our common denominator worldwide due to the Covid-19 pandemic. We have seen – and will continue to see – effects on our lives that nobody could foresee. **Since a crisis like this hits vulnerable communities harder than others, we have once again also seen how much SAEP’s work is needed, now more than ever.**

Adapting to change and responding to the developing needs of our communities and beneficiaries have always been SAEP’s strengths and have guided our work for over 25 years. **I am proud of and grateful to SAEP staff, volunteers, donors and partners for their tireless efforts in reaching those most affected by the pandemic with exactly the kind of support needed.**

Covid-19, however, has not been the only catalyst for change at SAEP in 2020. It was also the year in which our Director of 18 years, Jane Keen, decided to take the step into well-deserved retirement, though not before assisting the SAEP Board with the momentous task of finding her successor.

After much preparation and succession planning, the actual search for a new director was initiated in mid-2020, bringing in 120 applications. Among the applicants were a wealth of highly qualified, passionate and experienced non-profit leaders. We consider ourselves very fortunate with the interest shown by such highly skilled professionals. The SAEP Board accordingly launched a thorough, diligent and comprehensive selection process. I would like to thank all our Board members for the countless hours spent on interviewing candidates and deliberating over who would be the best match to lead SAEP. **In November 2020, the SAEP Board of Directors were delighted to announce the selection of Donovan Fullard as new Chief Executive Officer.**



Jane retired in March 2021, after 18 years of outstanding leadership and service, handing over the mantle to Donovan. **Donovan comes with a wealth of leadership and management experience in education, youth development, environmental work, and a genuine passion for the work we do –** just the person we were looking for to lead SAEP in our next challenging and exciting period of growth.

**On behalf of the SAEP Board of Directors, I would like to thank Jane for her exceptional leadership, great vision, tireless work and never-ending support for everyone at SAEP – building a strong, capable and supportive team in the process – and for forging long-standing partnerships with supportive funders and partners and turning SAEP into the organisation it is today.**

We look forward to supporting Donovan in continuing to grow Jane and founder Norton Tennille’s work and leading SAEP through this next chapter and beyond!

A handwritten signature in black ink, appearing to read 'Donovan'.

Chairperson



*Adapting to change and responding to the developing needs of our communities and beneficiaries have always been SAEP’s strengths and have guided our work for over 25 years.*

# Director's *Letter*

In March 2020, just as all our programmes were getting into full swing, the national Covid-19 lockdown was announced and we had to shift our focus overnight. We were acutely aware of the vulnerability of our beneficiaries, most of whom live in households with marginal incomes which were likely to disappear or be drastically reduced by the lockdown. Our concern was not only for the children and young people we support, but also their families, and the hundreds of Early Childhood Development (ECD) staff who would no longer be paid when the centres had no income.

The sheer human need was what kept us awake at night and galvanised our staff and volunteers into **raising funds for what became our Thuso Relief Fund under the leadership of Tara Appalaraju.** The first few weeks of trying to access relief funds were extremely frustrating as our efforts came to naught. Numbers advertised were either hoax or not answered. However, as time went by and we appealed to our own donors and contacts, funds and food parcels began to come in. And a new team of volunteers started making masks even before they were mandatory, for distribution along with food and learning resources to those most in need.

It is impossible to summarise all the work that went into responding to the crisis, which is by no means over. We are so grateful for the generous support of our funders, partners and the general public. **Our staff and volunteers also went beyond the call of duty and showed passion and commitment in finding new ways to support the children, students and their families.** While some staff, who were more vulnerable, worked from home doing all they could to contact funders and beneficiaries, others bravely ventured to the frontline despite the risks.

*"Covid-19 has certainly been an unexpected, unwelcome event, but all you amazing individuals have kept me going. The constant check-ups, help and life-saving food vouchers have gone a long way in making sure that the effects have not been too*



*harsh. A huge thank you for easing the burden. Even post hard lockdown, getting back to our normal events, workshops and meet-ups with our friends within SAEP has been a saving grace in an ocean of really hectic stress and pressure academically and mentally, and played a part in me not going completely crazy."* Thando Njikelana (tertiary student).

Special thanks to our board of directors, under Isabel Essen's very able leadership, for their support during this very challenging time, and for all the time and effort they put in to recruit a new CEO for SAEP when I decided to step down after 18 years at the helm. It was not an easy decision to retire in these difficult times, but with our current team (board, staff and volunteers), under the new and energetic leadership of Donovan Fullard, **I have no doubt that SAEP will continue to grow and flourish. Thank you SO much to all those who have contributed in making SAEP what it is today. I am grateful and proud of you all!**

Director



*We are so grateful for the generous support of our funders, partners and the general public. Our staff and volunteers also went beyond the call of duty and showed passion and commitment in finding new ways to support the children, students and their families.*

# Funders and partners

## Angels

Adam Hughes  
 Amelia Kriel  
 Bev Haddad & Gerald West  
 Catherine Crawford  
 Charles Keen  
 Colleen Jackson  
 David Tabb  
 Deborah Stewart  
 Ed and Jessica McCarter  
 Emlyn Flint  
 Frans van Sittert  
 Gemma Oberth  
 Georgie Higgins  
 Gina Leinberger  
 Guy Briggs  
 Hazel McQueen  
 Helen Binckes  
 Helena Duk  
 Ian Liddle  
 Isabel Essen  
 Isa-Lee Jacobson  
 Jalna & Peter Schumann  
 James Bonner  
 Jane Keen  
 Jennifer Beattie  
 Jill Wright  
 Kayin Scholtz  
 Khanyo Seyisi  
 Leanne Allison  
 Lindsay Hooper  
 Lindsey Witmer  
 Liza Penn  
 Maaïke Duk  
 Martha Davis  
 Mogie Dass  
 Morag Naylor  
 Nicola Lloyd  
 Peter Rumler  
 Priscilla Oliver  
 Rosemary Keen  
 Scott Hollier  
 Shelley Simonsz  
 Stephanie Esterhuyse  
 Stephen Granger  
 Tessa Welch  
 Zandile Mahlasela

## Individual donors

Aashish Kumar  
 Adeniyi A Shonubi  
 Adrienne DeGuevara  
 Ayesha Abrahams  
 Alexandra Fotos  
 Alexandra Shea  
 Alice Chambers  
 Alice Cullina  
 Alysia Teichman  
 Amelio Kannemey  
 Amy Lehner  
 Amy Lehner  
 Andrew Cashmore  
 Ann I Laborie  
 Anna & Ben Niemitz  
 Anna Phewa  
 Anne Witt

Anonymous  
 Arielou & Peter Marcy  
 Aubrey Nuzum  
 Awonke Phewa  
 Ben & Tillie Willis  
 Bethany Ehlmann  
 Blair Thompson  
 Brian Cullina  
 C Abramovitz  
 Caitrin McLean  
 Carol Cuhna  
 Chester & Nancy Brown  
 Christa Mikowicz  
 Christopher Bea  
 Chuck Elkins & Betsy White  
 Cliff Harriman  
 Colleen Hinton  
 Constant van Tuyl  
 D Collins  
 David & Carla Rosenbloom  
 David & Torii Jones  
 David Bessey  
 Derisha Reddy  
 Desmond Van Niekerk  
 Dominique Gawlowski  
 Dottie Hendricksen  
 Duncan Clough  
 Ed Gordon  
 Eddie & Rea Godsey  
 Edwin Moses  
 Elinor Holgate  
 Elizabeth Bancroft  
 Elizabeth Bernold  
 Elizabeth Conzen  
 Emma Jean & Barry  
 Bowman  
 Flip Oberth  
 Gene Foster  
 Georgie Clack  
 Grant Tennille  
 H Brookes  
 Helen Laurenson & Louis  
 van Schaik  
 Hojoon Sohn  
 Holly Roberts  
 Indra Raj  
 Isaac Belfer  
 Jacinta Pieterse  
 Jan Albaum  
 Jane Cullina  
 Jasper Bruinsma  
 Jeff & Carol Teske  
 Jerry McAfee  
 Johanne Seem Sor  
 John Shonubi  
 John Teske  
 Justin Martin  
 K Huston  
 K Quinton  
 Kacy Buettner  
 Karen Grant  
 Karin Truitte  
 Kate Brown  
 Kathleen Quinton  
 Katie Sue Zellner  
 Kelley Payne  
 Kristin Frascella  
 Kyle Brazil  
 L Stassen  
 Larisha Reddy  
 Lauren Teske

Leah Tennille  
 Leslie Bryan  
 Lewis Bossing  
 Lucy & Sam Dargan  
 Lucy Kallin  
 M Le Roux  
 Magda Lakhani  
 Marcelle Warburg  
 Margaret & Roland Myers  
 Marguerite Tennille  
 Marna Sternbach  
 Mary Gough  
 Mary Jane Bancroft  
 Mascha Ainslie  
 Max Guggenheim  
 McLennan Family  
 Meera Appalaraju  
 Mervin Naidoo  
 Michael Cullin  
 Michael McKenna  
 Michel Charles  
 N Faul  
 Natalie Worley  
 Nerina Penzhorn  
 Neville Chester  
 Nicola Cain  
 Norton Tennille  
 P Hill  
 Pat & Shelley Higgins  
 Patrick Collins  
 Pauline Jones  
 Pedro Carreno  
 Peter & Arielou Marcy  
 Peter Moll & Masami  
 Kojima  
 Philip Canton  
 Philip Manley  
 Premi Appalaraju  
 RA Coombe  
 Rachael Hoffman  
 Reid & Irene Chambers  
 Rhonda Calderone  
 Ryan McInnes  
 Salona Moodley  
 Sandy Van Hoogstraten  
 Sapna Maheshwari  
 Sarah Davies  
 Sarah Ruden  
 Sarah Stewart  
 Schiefer Family  
 Scott Griffith  
 Sean Bland  
 Shelley and Patrick Higgins  
 Shirley Tobias  
 Shobena Appalaraju  
 Shruti Shah  
 Susan Westaway  
 Suzana Williams  
 T Forlee  
 Tanja Auf Der Heyde  
 Tara Appalaraju  
 Tate Foster  
 Torsten Menge  
 Vernita Van Niekerk  
 Victoria Beasley  
 Walter Slocombe  
 Whitney Franz  
 Wilba Jean Hussey  
 Z Lincoln  
 Zachary Fithian

## South African Institutions

2030 UP!  
 ACI Worldwide  
 Anonymous Family Trust  
 Aspire Solutions Inc  
 Bishops Parents Association  
 Book Dash  
 Claremont Calinetics  
 Claude Leon Foundation  
 ComeHike Hiking Club  
 Coronation Fund Managers  
 DHK Architects  
 Disaster Risk Management  
 CoCT  
 Dune Engineering  
 E R Tonnesen Will Trust  
 Exeo Khokela Civil  
 Engineering Construction  
 Foodflow ZA  
 Futuregrowth Asset  
 Management  
 Grand Slots CSI  
 Hilary & Dorothy Champion  
 Charitable Trust  
 JDI Foundation  
 Junior College Pre-Primary  
 & Primary School  
 Lewis Group LTD  
 Masks for Medics  
 Mergon Foundation  
 Mountain Club of South  
 Africa  
 MySchool MyVillage  
 MyPlanet  
 Newlands CAN  
 Norman Wevell Trust  
 Nussbaum Foundation  
 Oppenheimer Memorial  
 Trust  
 Percy Fox Foundation  
 Philippi PEDI Organics  
 Prudential Investment  
 Managers SA  
 Psychological Society of  
 South Africa  
 Rhiza-Babuyile  
 Smile 90.4  
 Soroptimist International  
 Cape of Good Hope  
 WC Department of Social  
 Development  
 WC Dept of Economic  
 Development and Tourism  
 Western Cape Community  
 Chest



# Funders and partners...continued

## International institutions

American Online Giving Foundation  
Campbell Foundation  
Charlotte Mecklenburg Community Foundation  
Childwick Trust  
Claude Leon Foundation  
Ezra Charitable Trust  
Foster Family Fund  
Gilander Foundation  
LiQuido Fashion  
MacFarlane Family Foundation  
Meriwether-Godsey Inc.  
Oregon Community Foundation  
Passport Foundation  
Pay Pal Giving Fund  
Richard Worrell General Agency LLC  
UK Online Giving Foundation

## Partners

### ECD

ECD centres in Philippi  
Archade Design Studios  
Book dash  
Buhle Forum  
Inclusive Education  
Intsikelelo Yomntwana Forum  
Joe Public  
Joint Aid Management International (JAM)  
Lewis Group Ltd  
Persona Dolls  
Philippi Trust  
Rhiza Babuyile  
Rialto  
The Unlimited Child  
UCT Social Work students  
WC Department of Social Development  
WC Dept of Economic Development & Tourism

## Siyakhathala Primary Project

Book Dash  
Lunchbox Fund  
Nal'ibali  
SAIDE – African Storybook Project  
Siyazakha Primary School

## Hope Scholars Programme

Fundza Literacy Trust  
Tshilidzi Project  
Sophumelela Secondary School  
Zisukhanyo Secondary School

## Bridging Year Programme

CPUT - Second Chance Programme  
Re-rise Mosadi Education & Career Development Programme

## Tertiary Support Programme

Advisers (see team page)  
Old Mutual

## Impact Centre

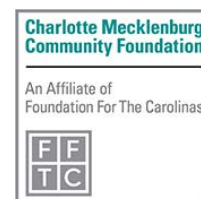
Henley Business School

## Across Programmes

2030 Up  
Amandla Development  
Beautiful Gate  
Tshisimani - Centre for Activist Education



AMERICAN ONLINE GIVING FOUNDATION  
A PARTNER OF THE BENEVITY COMMUNITY IMPACT FUND



Thank you to everyone listed here and to the many anonymous donors who responded to our appeals in 2020.

You make our work possible.



# Early Childhood Development

The ECD programme was in full swing when Covid-19 hit our shores. The team was busy **assisting 29 of the unregistered ECD centres with compliance requirements, and training was under way in conjunction with The Unlimited Child (TUC) at 75 centres in running learning programmes** for children at different levels. Unfortunately this all came to an abrupt halt when the lockdown was announced and all ECD centres were obliged to close.

## MEETING BASIC NEEDS

Overnight our focus had to change as, without an income, most centres could not afford to pay their staff and children no longer received two meals a day at their ECD centre. SAEP moved quickly to assist the unregistered (and therefore unsubsidised) centres with **grocery vouchers for 327 staff members**. Judging from the thanks received, the support was

much appreciated and enabled the women to buy food and other necessities.

With the assistance of ECD principals we were also able to identify and **distribute vouchers and food parcels to the most vulnerable children in the community** while centres remained closed. A total of **325 children and their families benefited**. We also provided food to 8 ECD centres to enable them to offer a hot meal to children in their community, providing approximately 400 meals per week.

## COVID-19 SCREENING AND AWARENESS RAISING

SAEP partnered with the Department of Health to **screen 570 of our beneficiaries (and to provide them with information on Covid-19), while distributing food, vouchers, masks and other Personal Protective Equipment (PPE)**.



Sothenjwa from One Nation Educare said: *"I had beans in my house but could not prepare them for the family as I did not want to use up all the remaining electricity, not knowing when and where I would get the next funds".*

Another said: *"I had no sanitary wear and did not know what I was going to do. Thanks for the voucher, which will give me the opportunity to buy food and sanitary towels".*

**327**  
**Grocery vouchers**  
**for ECD staff members**

**325**  
**Children benefited from food**  
**parcels and grocery vouchers**

**400**  
**Meals a week**



# Early Childhood Development...continued

## STIMULATION AT HOME

Prudential Investment Managers CSI generously provided funding for the ECD team to **develop and distribute age-appropriate learning materials to 80 children at three centres over 5 months** to counter the negative effects of lockdown on their development. **Each resource pack included crayons, playdough, paper, paints and daily activity suggestions for parents and caregivers to do with their children to keep them stimulated for at least 30 minutes a day.** ECD staff kept in touch with families via WhatsApp, sending out messages to encourage positive parenting at this challenging time. We provided guidelines and data to ECD staff to assist with this communication.

TUC also provided **36 ECD centres with home stimulation resources** during lockdown to share with their children.



Learning materials to  
80 children

36 ECD centres

provided with  
home stimulation  
resources

## INFRASTRUCTURE IMPROVEMENTS

In an effort to get centres to qualify for registration, the ECD team had ongoing contact with the relevant council and provincial departments dealing with fire, water, land use and health, as well as architects, the City of Cape Town ECD department and the Department of Social Development (DSD).

Thanks to Prudential Investment Managers CSI, **Thandolwethu ECD centre was completed in Feb 2020**, meeting all DSD registration compliance standards. **Luntu ECD centre, another Prudential beneficiary, was finally completed in December 2020** after long lockdown delays, and will be applying for registration in 2021. It is hoped that the **Sithembele building project, started in December 2020, will be completed in 2021**, funds permitting. **Rhiza Babuyile**, a new partner, has begun work on **two new classrooms for Likamva Christian Educare Centre**, which we hope will be completed in early 2021.

## ADVOCACY FOR ECD REFORM

The pandemic highlighted the plight of the ECD sector, which has been largely neglected by government for many years. While providing food and learning materials was absolutely necessary, it was also important to tackle the problem on a broader level to deal with the inequalities in the system. SAEP initiated SOS (social organisation service) engagements to support and encourage the DSD to advocate for township ECD centres to get assistance with PPE and other support for reopening.

**We became a member of the national C19 People's Coalition, a most inspiring network of individuals across the ECD spectrum who worked tirelessly to campaign for ECD to be recognised and supported by government.** The **#SAVE OUR ECD WORKFORCE** campaign called for relief income for the ECD workforce, which had mostly gone for months without an income. Another campaign, **#REAL REFORM FOR ECD**, focused on the need for government to simplify and standardise requirements for ECD registration as well as the incorporation of important sections into the Children's Amendment Bill to ensure child protection and their optimal development.

The hardships of the lockdown galvanised the ECD community to collaborate in a way not seen before in South Africa, and in spite of many setbacks and delays, the efforts of these very committed campaigners have finally given ECD a real voice, and seen the beginnings of much-needed reform.

## SUPPORT AND TRAINING TO ENABLE CENTRES TO REOPEN SAFELY

Once ECD centres were officially allowed to reopen, they faced enormous new hurdles of having to comply with government safety requirements without funding. **SAEP ran workshops for 123 centres (in small groups) as soon as they were willing to reopen, to explain the new Standard Operating Procedures, and to distribute food, hand sanitiser, thermometers, masks and other PPE. The team was also responsible for 66 on-site monitoring visits to ensure compliance.**

*ECD centres reopened*





# Early Childhood Development

## Booster project

In addition to the ECD programme's usual activities, we were fortunate to receive **additional funding from the Department of Economic Development and Tourism (DEDAT) to implement an SMME Booster Fund project**. The goal was to train 15 ECD centres with business skills to improve their income and potential to register with the DSD, and to offer internships to young people in ECD to support learning in the classrooms.

Although this project was severely disrupted by the Covid-19 lockdown, thanks to the determination and commitment of Pumeza Mahobe, the project's Business Facilitator, we were able to adapt and still achieve most of the objectives.

### Highlights of the year included:

Training of governing body members and principals to **register their centres as NPOs**, with SARS, UIF and other necessary administrative bodies.

Forever and Christian Educare Centres have now **received full registration with the DSD for a period of 5 years**. Qhamani and Ruth First received conditional registration, and are just awaiting approved building plans. Sadly, the principal of Christian died very suddenly and SAEP had to provide intense support to find a successor. Six other centres made progress in registration and will shortly be registered conditionally.

**Computer training and donation of laptops and printers** to all 15 ECD centres to facilitate legal compliance and improved communication.

*"I was so illiterate ... I would call one of the young teachers to open emails for me. When she was absent, they would remain unopened. The facilitator taught me how to link the documents on my phone to the computer and I can now print directly from my phone and do all business administration things by myself. Just the ability of doing the children's enrolment forms, and the conversion of existing documents like organisational certificates into soft copies using a scanner, has made managing my centre easier. I thank SAEP for enrolling me in a project like this. It has brought growth to my centre in less than a year."* Sandra Kenny – Mas Educare

**Training in fund raising and bead making** for supplementary income generation.

Training of principals in **how to apply the new Standard Operating Procedures** for the reopening of ECD centres.

**Provision of all necessary PPE**, as well as sufficient food to feed up to 50 children per centre for a month to assist after the long period of no income during lockdown.

Although the lockdown prevented classroom experience for the 15 young ECD workers selected, they did benefit from initial training and those still available after the planned 6-month internship were incorporated into the programme in a variety of ways.



# Siyakhathala Primary Programme

At the time of the lockdown last year the Siyakhathala Primary Programme (SPP) had only just started working with Grade 4 students, and had not yet selected the Grade 3 learners (who usually join in term 2). However, when the schools closed, the SPP team had to adapt quickly, and put into practice their learning muscles of flexibility and creativity.

Our first concern was for hungry children who would no longer receive meals at school and whose parents were likely to have lost income, if not their jobs altogether. Through the combined efforts of local and international donors we were able to **distribute food parcels to current and past learners**. Special thanks to Anne Witt, our wonderful volunteer from The Netherlands, who raised significant funding from her friends and family back home.



To stimulate the children during lockdown we **developed an activity sheet** which was distributed at the same time, together with toys and learning materials from the **Newlands CAN group** and other donors. We then spent time ascertaining which of our families had WhatsApp numbers (and a device and data) to receive audio stories (told and sung by our ex-coach Bukeka) and web-links to further learning materials. However, it was hard to track how much learning was happening at home and which children were able to access a phone, as many families have only one device, which is shared.



Activity sheet with toys and learning materials

When the schools began to reopen in September we faced the huge challenge of not being allowed to start up after-school classes, so **the programme adapted again and staff volunteered to help wherever needed during the school day**. Lerato was asked to teach English to the Grade 7 classes, while Anne and the reading coaches assisted in the Grades 5 and 6 classrooms.



English Support Class

Bookdash

Although we were not able to achieve our original goal of working with small groups of children in assisting them to read, we were able to **share our reading methods with the teachers while working alongside them, and managed to reach a larger number of children, broadening the influence of the programme**.



✓  
Food parcels distributed during lockdown

✓  
Activity sheet to stimulate the children during lockdown

✓  
We shared our reading methods with the teachers

✓  
The influence of the programme was broadened



# Hope Scholars Programme

In 2020 we embarked on an exciting new partnership with the **Tshildzi Project**, founded by a group of former Hope Scholars (now tertiary students) wanting to give back to their former high schools, Zisukhanyo and Sophumelela. The collaboration between Tshildzi and Hope Scholars was intended to **prepare 120 enthusiastic Grade 8 and 9 learners for a successful senior high school education**, with Tshildzi volunteers providing after-school academic tutoring and SAEP offering personal development, career guidance, educational outings and hikes.

After the successful recruitment of a new group of Grade 8 students in term one, we were only able to hold **two parents' meetings, a life skills session, a hike and three weeks of academic lessons** before the lockdown hit and schools were closed.



**Parents' Meetings**



**Life Skills session**



**Hike**



**Academic lessons**



Unfortunately, the programme was unable to continue as planned as all after-school activities were forbidden, even when the schools reopened. We nevertheless did our best to **keep in touch with the learners and their families as far as possible, distributing a large number of food parcels and supporting them with data to download academic resources.**





# Post-secondary Programme: Bridging Year

We were fortunately able to meet and start working with the bridging year students face to face for a few weeks before the lockdown at the end of March. Sadly, classes then came to a halt and we strategised about how to continue the programme under level 5 regulations. During April and May we kept in touch with students via phone calls and WhatsApp groups, and were able to run some sessions via online platforms. Unfortunately, not all students had access to computers, smartphones and data, so not all were able to benefit. Thanks to the generosity of donors we were able to **distribute food vouchers remotely** to help students through this difficult time.

## BY orientation



BY class shortly after resuming physical classes

In June, under level 3 regulations of the lockdown, we were able to resume contact classes with the majority of students, adapting to smaller class sizes and strict safety measures. We also supported 20 students who had comorbidities or who could not attend in person, remotely.

Dr. Nick Wood, a past volunteer and now a clinical psychologist and author based in London, ended the year with a series of virtual creative writing workshops on the theme of "facing Covid". The focus was on telling stories (both fact and fiction) to help students cope better and imagine a future when Covid is gone or everyone is vaccinated.

The BY graduation was held at the Clay Café in Hout Bay, where students were able to decorate a mug of their own design, reflect on the challenges of the past year and be inspired by former students and peers who motivated them to continue to work towards their dreams of a tertiary education.





# Post-secondary Programme: Tertiary *Support*

Under the lockdown many of our tertiary students struggled to adapt to remote learning. This was largely the result of a lack of access to adequate resources, such as laptops, data and quiet spaces at home conducive to study. They also found it difficult to teach themselves challenging concepts without face-to-face lectures, and limited communication with their lecturers. Many students reported that they were depressed and anxious and some even wanted to give up everything as they saw no hope in continuing with their studies.

The staff and tertiary advisers responded with a range of **support measures for students**, including:

Regular check-ins with students via calls, email and WhatsApp chat groups	Food vouchers
Online workshops on writing, presentation skills, and career guidance	Laptops and data bundles
Career guidance	Hikes (once these were allowed) to Silvermine, Ou Kraal and Devil's Peak
Counselling	Coaching sessions
Access to SAEP office space to study and for online exams and assignments	Tips on dealing with stress and advice on building support networks
	Printing, purchasing of textbooks and transport costs

We also held a **graduation lunch for students who had graduated in 2019** and are proud to report that we will shortly be celebrating the graduation of another 10 students who, despite all the challenges, are graduating in early 2021.



TSP orientation at Tshisimani March-2020



Writing workshop



*I would like to thank you for the support that you have shown to me. The voucher really assisted me in terms of toiletries and groceries. Academically it was also difficult for me and I was out of hope but the time I came to you crying and had no where to go you told me "we will support you no matter how difficult it is". Now I am strong and know what I am capable of because of you. You are like family. Thank you so much.*  
Sisipho Mvimvi

*These things you do may seem little but they mean a lot to us. They keep us motivated, and give us many reasons not to leave this organisation. We are family!!!*  
Mthetheleli Madolo

# Impact Centre

*The SAEP Impact Centre (IC) exists to measure and evaluate our work, and aims to increase our impact wherever possible.*

In 2020 we were unable to continue with the usual monitoring and data collection due to changes in activities as a result of the lockdown, but we supported the programmes as they were adapted to the pandemic and tracked their impact. We started collecting new data to reflect the changes in our work and will continue to adjust as needed.

## Strategic Planning

Instead of involving an external consultant to facilitate a strategic plan for the next three years (2021 – 2023), we decided to use our in-house skills. Kayin Scholtz (former IC manager and current board member) and Tracey Appollis (M&E Coordinator) led the process via a series of online workshops with staff and board members. This was particularly

challenging, given that we could not meet face to face, but good progress was made and we are looking forward to completing the plan with Donovan's input in early 2021.

## Research

Despite not being able to host any researchers in Cape Town, we were grateful for the opportunities where we could collaborate and complete projects. We had planned to host a number of local and international students throughout the year from the Clinton School of Public Service (University of Arkansas) and from the University of Cape Town, but unfortunately these visits had to be postponed. We were, however, able to adapt one project to a literature review on the benefits of experiential learning for high school learners.

To guide us through the change of leadership and in developing our new strategic plan, we also worked with the Henley Business School in the UK, via a remote project, to assess the reputation of the organisation amongst our stakeholders.



## Thuso Covid Relief Fund distributed





## Board of Directors (SA)

Isabel Essen	<i>Chairperson</i>
Mogie Dass	<i>Vice chair (till May 2020)</i>
Kayin Scholtz	<i>Vice chair (from May 2020)</i>
Nicola Lloyd	<i>Treasurer</i>
Gina Leinberger	<i>Secretary</i>
Fundiswa Yuba	
Gemma Oberth	
Helena Duk	

## Board of Directors (USA)

Katie Sue Zellner	<i>Chairperson &amp; Treasurer</i>
Alice Chambers	<i>Secretary</i>
Norton Tennille	<i>Founder</i>
Anna Phewu	<i>Vice chair</i>
Sean Bland	<i>Vice chair</i>
Blair Thompson	
Blessing Mutiti	
Countney Campbell	
Grant Everist	
Indra Raj	
Jane Cullina	
Patrick Collins	
Pedro Carreno	
Phil Christensen	
Shep Willis	
Tate Foster	
Walter Slocombe	

## STAFF

Jane Keen	<i>Director</i>
Tara Appalraju	<i>Programme Manager (ECD, HSP, BY &amp; TSP)</i>
Susie Alston Taylor	<i>SPP Manager</i>
Crystal Snyman	<i>HR &amp; Office Manager</i>
Steven Bosch	<i>Finance Manager (till end Sept 2020)</i>
Le-Zanne van der Westhuizen	<i>Finance Manager (from Sept 2020)</i>
Mejury Mushanguri	<i>ECD Coordinator</i>
Nokwanela Dlomo	<i>ECD Field Work Trainer</i>
Ethel Kubalasa	<i>ECD Learning Programme Facilitator</i>
Pumeza Mahobe	<i>ECD Business Facilitator</i>
Eric Nduna	<i>ECD Registration Officer/ Social Auxillary Worker (till May 2020)</i>
Nokuthula Mjanyelwa	<i>ECD Registration Officer/ Social Auxillary Worker (from Oct 2020)</i>
Eleanor Williams	<i>ECD Learning Programme Mentor (till June 2020)</i>
Susie Taylor	<i>SPP Manager</i>
Lerato Lehlabathe	<i>SPP Coordinator</i>
Andile Nqoko	<i>ICT &amp; HSP Coordinator</i>
Nosisa Mhlathi	<i>BY/TSP Coordinator</i>
Sihle Joja	<i>Tertiary Support Officer</i>
Lisoletu Makaula	<i>Social Worker (till July 2020)</i>

*Continued on next page...*



## SAEP Team...continued

### STAFF *continued...*

Tracey Appollis      *Monitoring & Evaluation Coordinator*  
Laura Schultz      *Fundraising Coordinator*  
Mumba Soko      *Fundraising & Sustainability Officer*  
Lenka Komarkova      *Media & Marketing Lead (till Feb 2020)*

Asanda Yabo      *Office Helper & SPP Coach*  
Masithembe Mqoto      *Frontdesk and Programme Assistant*  
Luyanda Kota      *Finance Officer (till Sept 2020)*

### Volunteers, reading coaches & sessional staff

Alungile Duli  
Andrew le Roux  
Anne Witt  
Claire Crompton  
Jackie Pollock  
Kathrin Herms  
Krystle Kustanovich  
Linda Hiles  
Luvuyo Moorosi  
Nick Wood  
Sedicka Johnson  
Sindiswa Siphika

### Tertiary Support advisers

Anne Witt  
Babatunde Oladipo  
Brian Chihera  
Crispen Mazodze  
Duduzile Unathi Ndlovu  
Esethu Ndlumane  
Hein Smit  
Isiphile Mathafeni  
Keagetswe Alex Kgotlaetsile  
Lea-Anne Moses  
Mariam Awlia  
Mokhitli Morake  
Nomvuyiso Dywili  
Oluwadunsin Adekola  
Oluwatimilehin Okeowo  
Phumuzile Dube  
Sibulelo Ganda  
Sinazo Raphahlela  
Siphesihle Mbayise  
Siseko Tyabazeka  
Takudzwa Mazire  
Uchenna Ogemdi Okwuosa  
Yonguep Edith  
Zolani Malibeni

### ECD Assistants

Asandiswa Mbawuli  
Nthabiseng Yabo (to Sept 2020)  
Inganathi Qwele (to Sept 2020)  
Thandile Makhasi  
Zintle Mushini  
Philasanda Sigodlweni  
Bomkazi Tshaphelo (from October 2020)  
Zandile Macakadana (from October 2020)  
Melinda Paliso (from October 2020)  
Amanda Sigodlweni (from October 2020)

### Merry Magical Mask Makers

Georgie Higgins (coordinator),  
Debbie Stewart, Gail Hallett, Ginny,  
Heather, Jean Crawford, Karen New, Luke,  
Maria Labuschagne, Mogie Dass, Robyn  
Granger, Shirley Tobias, Vicky and many  
others.

Thanks also to the many ad-hoc volunteers  
who assisting in collecting and delivering  
food parcels and other donations.

### Annual Report 2020

Carina le Grange      Editor  
Annika van Heerden      Designer





# Finance

## Statement of financial position

At 31 December 2020

Assets	2020	2019
<b>Net Book Value of Property and Equipment</b>	<b>\$ 14 003</b>	<b>\$ 21 938</b>
<b>Current Assets</b>	<b>\$ 218 896</b>	<b>\$ 176 108</b>
Receivables	\$ 19 903	\$ 8 906
Deposits and Prepayments	\$ 2 035	\$ 2 196
Cash and Cash Equivalents	\$ 196 958	\$ 165 005
<b>Total Assets</b>	<b>\$ 232 898</b>	<b>\$ 198 045</b>

Equity and Liabilities	2020	2019
<b>Capital and reserves</b>	<b>\$ 182 850</b>	<b>\$ 194 497</b>
Specific Programme Reserves	\$ 176 244	\$ 173 295
Depreciation Reserves	\$ 6 605	\$ 13 531
Current Liabilities	\$ 645	\$ 3 548
<b>Total Liabilities</b>	<b>\$ 183 495</b>	<b>\$ 190 374</b>
Accumulated Funds	\$ 49 404	\$ 7 672
<b>Total Equity and Liabilities</b>	<b>\$ 232 898</b>	<b>\$ 198 045</b>

## Statement of profit or loss

For the year ended 31 December 2020

	2020	2019
<b>Income</b>	<b>\$ 546 224</b>	<b>\$ 480 603</b>
Donations Received	\$ 336 765	\$ 388 751
Interest Received	\$ 6 254	\$ 5 572
Fundraising Events and Other	\$ 5	\$ 14 082
Government Grants	\$ 128 130	\$ 69 829
Income Generation / Consulting Services	\$ 166	\$ 2 370
TERS ( UIF)	\$ 63 555	0
Thuso (Food Relief)	\$ 11 348	0
<b>Expenditure</b>	<b>\$ 499 219</b>	<b>\$ 417 275</b>
Programme Services	\$ 267 817	\$ 273 257
Support Costs	\$ 187 291	\$ 139 794
Thuso ( Food Relief)	\$ 46 209	0
Fundraising	\$ 41 882	\$ 44 325
Income Generation/Consulting Services	0	\$ 2 212
Monitoring and Evaluation	\$ 20 783	\$ 23 096
Less: Management Fees and Charges	- \$ 64 762	- \$ 65 409
<b>Net surplus before special items</b>	<b>\$ 47 005</b>	<b>\$ 63 328</b>
Transfer to reserves	- \$ 4 908	- \$ 122 368
<b>Net surplus / ( deficit) for the year</b>	<b>\$ 42 097</b>	<b>- \$ 59 039</b>
Accumulated funds at beginning of the year	\$ 7 307	\$ 66 346
<b>Accumulated funds at end of the year</b>	<b>\$ 49 404</b>	<b>\$ 7 307</b>

\*USD amounts have been calculated using an average exchange rate for 2020 of 0,0681

# How can you help?



## Become an Angel

Our monthly donors are the lifeblood of SAEP.

[Click here to learn more](#)



### Donate via EFT

South African Education Project  
Bank: Wells Fargo  
Account Number: 7881742402  
Routing Number: 121042882

### Mail a Check

SAEP-USA  
4925 Mountain Laurel Drive  
Lynchburg,  
VA 24503

### Donate via GivenGain

**givengain**

### Donate via PayPal



### Donate when you shop on Amazon smile

Designate SAEP-USA as your charity of choice and shop here

**amazon**smile



### Host a fundraising event or campaign

Motivate your friends and family to give to SAEP by hosting your own event. Throw a party or run a marathon to support children and youth who want to achieve big things in life. Contact us via [donate@saep.org](mailto:donate@saep.org) if you would like some help to get your event going.

**TAX**

Contributions are tax-deductible under Section 18A of the Income Tax Act, 1962. In accordance with the Black Economic Empowerment Codes of Good Practice 2013, our donors can receive B-BBEE points for Socio-Economic Development (SED) category.

### Contact Us

[www.saep.org](http://www.saep.org)



[info@saep.org](mailto:info@saep.org)



[donate@saep.org](mailto:donate@saep.org)

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